**CURRICULUM VITAE**

**Surendra Kumar Vishwakarma**

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**Career Objective**

* To be the part of a dedicated work force of an organization and achieve the targets lay down by the organization using the best of my knowledge and available resources.

**Capabilities:**

* Energetic, confident, self-motivated, skill in problem solving, conflict resolution and quick learner. Capable of working with equal pace and accuracy under mental stress and pressure.

**Professional Qualification:**

* B. Pharm From Faculty of Health and Medical Sciences, A.A.I-D.U. Allahabad in 2008

**Work Experience:**

* Currently working as Management staff in granulation compression, coating and Capsule section in Golden cross (division of cipla) Rorethang, Sikkim from March 2024 to till date
* Worked as Assistant manager in Tablets (Granulation , Compression and coating) & Capsule section in **Ipca Laboratories Limited, Sikkim** from sep 2014 to Feb. 2024. **FDA APPROVED AS MANUFACTURING CHEMIST IN TABLETS & CAPSULES.**
* Worked as Production Executive in Tablet (Granulation Compression, Coating) & Capsules Section in **HETERO LABS LTD. BADDI** from August 2009 to Sep. 2014.
* Worked with KNOX LIFE SCIENCE baddi as a Production officer from Aug.2008 to july 2009

**Company Profile:**

* **WHO-GMP, USFDA,**certified company.
* Moreover outside India also. Having its own market product specially medicine of swine flu ,bird flu and corona influence disease.

**Job Responsibility:**

* Responsible for execution of product / batches as per weekly and monthly production plan.
* Handling QMS, SAP and SCM system, prepare BOM.
* Assuring well adherence and compliance of SOP.
* Responsible for review and approval of Master batch production records.
* Responsible for review and approval of validation protocols and reports.
* Adroit at external audit & internal audits and follow ups for their compliance, closely completion of monthly plan, production planning, troubleshooting of technical defects of formulation. Online completion of validation documents and product documents.
* Responsible for handling of Event and Incident finding probable root cause, their CAPA. Timely execution of all these regulated documents.
* Supporting cross functional team.
* Process development and productivity improvement.
* Organized, take-charge professional with exceptional follow through abilities and detail orientation; able to plan and new projects from concept to successful conclusion.
* New party development for machine change part procurement.
* Proposal for reformulation of existing product for cost reduction**.**
* To maintain the inventory records & quality of production with relevant SOP’s & cGMP requirements.
* Responsible for preparation and review of URS.
* Responsible for review of BMR, BPR, SOP & related activities in coordination with QA.
* Responsible for paying special attention to improve the productivity and quality of products manufactured by the company.
* To ensure that the appropriate qualification, validations and calibrations of equipments are performed and recorded.
* Handling of trackwise change control, deviation, investigation.
* Responsible for identified training to operators and executives.
* Plan to achieve the taget by co-ordination with Engg., stores, QA & QC.
* Daily planning, target setup & follow up.
* Responsible to maintain the process facilities as per regulatory norms and yield of products in specified limits at various states of process activities.

**Audit Faced:** WHO, USFDA,Uganda, Iraq , Tanzania , Botswana , Daca .Etopia , Nepal, Astra Zeneca, etc.

**Strength:**

* Positive attitude.
* Creating working atmosphere.
* Confident in accepting challenges

**Computer Knowledge:**

* Basic knowledge of operating system.
* Basic knowledge of Internet application.

**Personal Detail:**

Father’s Name : Mr Shioshanker Sharma

Date of Birth : 25 /10/1979

Marital Status : Married

Nationality : Indian

Language known : Hindi & English

Permanent Address : Village Maharani, Po-Maharani

Distt. Gopal ganj (BIHAR) 841409

**Declaration:-**

I hereby declare that the given information is true to the best of my knowledge & belief.

Date:                                                       Surendra Kumar Vishwakarma