

SANDIP PATANGE

Email: patangesandip2001@gmail.com

Phone: +918530424690

Date of birth: 30/06/2001

Address: At. Kalamnuri, Di. Hingoli 431701

Education qualification

Graduation: May 2024

CGPA:8.4

Aurangabad College of Engineering

Bachelor of Technology Computer Science & Engineering

Relevant Courses: Data Structures, Database Systems, Computer Systems Engineering, Applied Parallel Programming, Computer Organization and Design, Artificial Intelligence, Machine learning, Deep Learning, Big Data Analytics, Cloud Computing.

Government Polytechnic College, Hingoli

Diploma in Information Technology

Diploma: Aug 2021

Percentage:84.88

Relevant Courses: C, C++, Data Structures, Core Java, Adv. Java, Database Management, Computer Network, Computer Network security and cryptography, Emerging trends in information technology.

Summary

- Having 2 year experience in data analysis with advance working knowledge Back office operation.
- Strong technical skill in MS-Office, G-SUIT and Advance formula of excel and google sheet
- Skilled in data query in database (Excel, Google sheet, SQL) .

Work Experience

1. Chanakya - E - Services

Management Information Systems
(Project Based) intern

June 2022 –May 2023

Aurangabad, MH

- Onboard operator on Aadhar kit system.
- Register machine for Aadhar process.
- Troubleshoot technical issue in Aadhar Environment ECA.
- Create daily miscellaneous.
- Manage data flow system.
- Manage attendance system.
- Create weekly and monthly working report of vendor and Aadhar operator.
- Manage and verify Aadhar enrollment entry.

2. Webnetiz Solution

Software Development Intern

Nov 2022 –Apr 2023

Aurangabad, MH

- Create website by using the ASP.Net technology.
- Use the HTML, CSS, JavaScript and theme template for designing part & front part.
- Use the C# language for the backend technology.
- Use Microsoft SQL Server for database for storage the database.
- Create web content, content writing and blogs by using WordPress.

3. Satish Motors Pvt. Ltd

Data Management Expert

June 2023 –Dec 2024

Aurangabad, MH

- Satish Motors Official Dealers of Jaguar, Land Rover, TATA Motors Commercial & Passenger Vehicles.
- Coordinating with all divisions various departments and setting Flow Chart Management Systems (FMS) for their processes.
- Preparing reports on dashboard for easy to access (Data studio).
- Preparing MIS, Sales and Service Report for Director.
- Create office Automation on Google sheet by using Appscript and google addons.
- Maintaining and preparing PMS (Process Management System) for various operation of business on Google sheet.
- Use multiple google addons for automation e.g. Textblaze, Datablaze .
- Task automation with help of prepaid module Google sheet and reminder pending task on WhatsApp and email by template message.
- Create web delegation sheet and manage sheet for assign daily task for employee
- Create multilocation Inventory and order management system.
- Create sheet for WhatsApp and email marketing, recurring reminder leads nurturing ,offer reminder etc.
- Setup automation sheet for event to wish employee and customer through WhatsApp and email by using CEOITBOX prepaid module sheet.
- Analysis customers with category. Set customer for campaign.
- Create marketing template, set campaign, manage campaign, generate campaign report.
- Schedule social media campaign.
- Create template and post on company social media pages to wish customer after buying new vehicle.
- Team members performance report as per-MISC.
- Various data analysis for automation with Google Sheet and other google addons.
- Team members performance report as per MIS various data analysis.

Technical Skills

Proficient in: HTML, CSS, GSUIT (Google sheets, slides, docs), Looker studio (Data Studio), PowerBI, EXCEL (Pivot table, Appscript, Query importrange, array formulas and some advance formula), MS Office, office automation, Marketing Automation, Office Automation

IT Skill: Data Analysis, PowerBI, Data studio, Excel, Google sheet, SQL, MS SQL Server, WordPress, MS Access, MS Office tool, G-SUIT.

Training: MS-CIT, CEOITBOX MBT Program Office Automation, Elearnmarket (Excel).

Personal Details

Full Name: Mr. Sandip Shesherao Patange

Date of Birth: 30th June 2001

Marital Status: Unmarried

Languages Known: Marathi, Hindi, English

Hobbies: Reading biographical book, Traveling

Declaration:

I have declared that the above mention information is correct up to my knowledge and bear responsibility for the above mention particulars.

Date:

Place:

Sandip Patange