FRANK ADDOR

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Adenta New Site Accra, Ghana W.A.

AL Aziziya, Qatar.

Summary

A multi-talented auto-mechanic seeking an entry level position within a reputable company. A productive team player, able to work to deadlines and targets, self-motivated, organized and able to multi task. A quick learner and upbeat person who thrives on challenges.

Highlights

* Experience in auto repair, maintenance and vehicle tracking hardware installation.
* Familiarity with different vehicle types, including cars, vans and trucks.
* Able to safely operate different car tools and equipment.
* Able to change and install car parts.

Education

Nadat Memorial International School

***Basic Education Certificate Examination (BECE)*** | 2012-2014|

* Completed BECE in Science, Mathematics, English, Social Studies, Religious and Moral Education, Twi and Information and Communication Technology (ICT).

OPPORTUNITIES INDUSTRIALIZATION CENTER (OIC) GHANA. ACCRA, GHANA.

***NVTI Certificate in Motor Vehicle Mechanic.*** |2016-2018|

* Successful completed certificate one (1) in science and calculation, Auto Theory, Auto Drawing and General Paper.
* Successful completed Foundation Examination in Entrepreneurial Skills, English Language, Mathematics and Practicals in Motor Vehicle Mechanic.

Experience

AUTO CLINIC MECHANICAL WORKSHOP Accra, Ghana.

Trainee Mechanic. March­­­­­-June 2018.

* Repaired and maintained Class A vehicle of varying brands and models.
* Performed auto services such as changing of car engines, balancing and tire alignment, oil changes, replacement of brake pads, shocks absorbers and batteries.
* Utilized hand and power tools to perform repair tasks.
* Maintained an inventory of auto parts and tools in the workshop.
* Maintained records of vehicle repairs.
* Ensured that safety and security guidelines were followed during vehicle repairs.

NSOROMA GPS | Accra, Ghana|

GPS Technician, January2019 – November 2022

* Installed and maintained vehicle and fuel tracking device on class A to F vehicles.
* Ensured client satisfaction by acting as a point of contact between the firm and its clients to ensure all issues regarding the firm’s product were adequately and promptly addressed.

Skills

* Ability to work under pressure
* Solution oriented
* Ability to speak fluently

Interests

Enjoy playing football and basketball

References

Mr.Nigel Senator Mensah

Manager Nsroma GPS company - +233243543821