



Contact

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Add: Laxminarayan pura,
Railway station road, Jalna

Education

B.com

2024

12th

2020

10th

2017

Languages

English

Hindi

Marathi

Telugu

Skill

MS Office

Tally Prime

Personal Information

Name: Rahul Satyanarayan Nalmel

DOB: 5/26/2001

Marital Status: Single



Objective

Working in a brand company on a designated position, where I can gain skills, knowledge and experience. I seek challenging opportunities where I can fully use my skills for the success of organization.



Experiences

Current Organization: Vipin Seeds

Jul-2024 to Current

Role: Junior Accountant

Organization: Shriniwasa Proteins Pvt. Ltd.

Oct-2022 to Jun-2024

- Presently working in Tally Prime (ERP Software)
- Processing of PO Invoices
- Day to day – Sale/Purchase bill booking (Generating E-way/E-invoice)
- Calculating amount of Debit note
- Maintaining creditors closing balance amount & reconciliation
- Research and solving the queries for the invoices those show as duplicate
- Reconciliation(matching with portal data) of GSTR2A and GSTR2B
- Helping to Team for GR issues
- Ledger statement matching and A/c confirmation
- Corresponding with parties through E-mail and call
- Providing documents to external Audit team

CA Firm: Goyal Associate

Feb-2022 to Aug-2022

- Book keeping of partnership firms and others
- Maintaining client data
- Making vouchers – Sale, Purchase, Journal, Payment, Receipt
- Matching GST2A amount with software
- Auditing the financial statements of Firms
- Downloading reports from software
- Other Financial works