

Rupali Satish Paropate

Flat No 601 Brooklyn C1C, Pride world city Near Charoli Pune 412105

Phone: 9967871815 | Email: rupaliparopate24@gmail.com

Quality Assurance Executive | 9 Years Total Experience, Including 1.6 Years
in Manual Software Testing

Personal Statement

A dedicated and goal-driven individual with a strong belief in teamwork and a positive mindset. I am eager to apply my skills in manual software testing within an organization that values performance and growth. My aim is to contribute meaningfully, enhance software quality and professional excellence.

Education

- **Diploma in Software Testing (Manual)**-SoftTech Academy Karve Nagar Pune
- **Bachelor of Engineering (B.E.)** – Bapurao Deshmukh College of Engineering, Wardha (Nagpur University)
- **Polytechnic (Diploma) in Computer Engineering** – Government Residential Women’s Polytechnic, Yavatmal

Professional Experience

1 ITVEDANT EDUCATION PVT LTD (Education Domain)

Designation: Quality Assurance Executive

Duration: January 15,2024 – Till date

Role and Responsibilities:

As a Manual Software Tester, responsible for ensuring the quality and reliability of software applications through meticulous testing, bug identification, and verification against specified requirements.

- Developed and executed test cases and plans to ensure comprehensive coverage of software functionality.
- Tested Student Portal(Wingz) and Staff portal(Pulse) and website including All UI and Functionality
- Performed functional, regression, integration, and user acceptance testing (UAT) to ensure high-quality software delivery.
- Conducted performance testing to assess application scalability and reliability under different load conditions.
- Collaborated with cross-functional teams including developers, product managers, and QA.
- Documented and reported defects, providing clear and detailed information for resolution.
- Contributed to the enhancement of testing processes and methodologies.
- Participated in requirement analysis and improvement of software quality standards.
- Conducted manual testing across multiple platforms,cross bowsing, including web, mobile, and desktop applications.
- Ensured software reliability and performance through detailed test execution and regression testing.
- Completed testing tasks within sprint cycles and provided timely feedback to development team
- Proficient in **SDLC and STLC** ,Database Testing
- Experience in bug report creation and tracking and resolution
- Testing by referring Figma and BRD
- Excellent problem-solving and analytical skills
- Performed Live testing

2 MGICBUS INDIA FOUNDATION THANE

Designation: Trainer cum Counsellor

Duration: Dec 23, 2019 – May 17, 2022

Responsibilities:

- Delivered structured induction programs and training on Life Skills, Employability Skills, Financial & Digital Literacy, Interview Skills, Resume Making, etc.
- Mentored students for higher aspirations and career skill building.
- Managed documentation related to batches and assignments via Sixerclass software and Emagic app.
- Conducted guest lectures and developed innovative training techniques.

3 EDUBRIDGE LEARNING PVT LTD

Designation: Trainer

Duration: Dec 13, 2017 – Dec 20, 2019

Responsibilities:

- Provided training on foundation courses, including Communication, Personality Development, Interview Skills, and Soft Skills.
- Worked with CSR and Government projects like CITI Bank, Tata Trust, BARTI.
- Maintained batch attendance and reports via ELITE Software, LMS, and DTD.

4 UNIGLOBE PACKAGING PVT. LTD.

Designation: Document Controller

Duration: 2011 – 2012

Responsibilities:

- Managed and maintained document control systems for accurate tracking.
- Prepared, sorted, stored, and retrieved documents efficiently.
- Coordinated document reviews and ensured timely sharing of key documents for project completion.

5 JAWAHARLAL DARDA INSTITUTE OF ENGINEERING AND TECHNOLOGY, YAVATMAL

Designation: Lecturer (2 years)

Duration: 2008 – 2010

Responsibilities:

- Taught subjects including OS, DBMS, HTML, and District Mathematics.
- Managed final-year students and guided them in their projects and academic work.

Skills

- **Database:** My SQL
- **Operating Systems:** Linux, Windows XP, Windows 7
- **Defect Management Tool:** Jira
- **Other Skills:** Quick learner, Teamwork, Interpersonal skills, Problem-solving

Extra Activities

- **Award-Honored** with the '**Hawk Vision**' award at Itvedant Pvt. Ltd
 - **Seminars & Workshops:** Attended several training sessions
 - **Publications:** Presented paper at National level Technical Paper Presentation conference.
 - **Model Representation:** Presented model at Akhil Bharti Vidyarthi Parishad DIPEX State Level Exhibition.
 - **Sports Achievement:** Winner in Maharashtra State Inter-Engineering Diploma Students Sports Association.(Kho-Kho)
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Personal Profile

Name: Rupali Satish Paropate

Nationality: Indian

Marital Status: Married

Languages Known: Marathi, English, Hindi

Hobbies & Interests

Cooking, Reading books, Travelling.

Declaration

I hereby declare that the information provided is true to the best of my knowledge and belief.

Rupali S. Paropate