

Master Your Deliveries: A Guide to Using Trip Selection in the Delivery App

1. Executive Summary

This guide will help you, the driver, effectively use the Trip Selection feature in the Delivery App. By following the steps outlined here, you'll be able to easily view, manage, and select your assigned trips. This leads to better organization, fewer errors, and a smoother delivery experience for you and your customers. You'll learn how to troubleshoot common issues, ensuring you stay on track and deliver efficiently.

2. Title & Purpose

Title: Mastering Trip Selection for Efficient Deliveries

Purpose: This guide teaches you how to effectively use the Trip Selection feature in the Delivery App to manage and execute your deliveries seamlessly.

Why this matters: Efficient trip selection and management directly impacts your ability to complete deliveries on time, reduces confusion, and ultimately helps you provide better service and maximize your earnings.

3. Introduction

Are you sometimes unsure which trip to take next? Do you struggle to keep track of your assigned deliveries? The Trip Selection feature in the Delivery App is designed to solve these problems.

What is Trip Selection? Trip Selection allows you to view and choose your assigned deliveries in an organized way. It eliminates confusion and ensures you're always working on the right task.

This guide provides a simple, step-by-step explanation of how to use Trip Selection to streamline your delivery process. We'll cover everything from accessing your trip list to troubleshooting common issues.

4. Main Content (User-Focused Sections):

What This Means for You

- **Clear Trip Overview:** See all your assigned trips in one place.
- **Efficient Planning:** Easily plan your route based on the displayed trip information.
- **Reduced Errors:** Select the correct trip every time, minimizing mistakes.
- **Real-time Updates:** Get instant updates on new trip assignments and changes.
- **Easy Troubleshooting:** Identify and resolve common issues quickly.

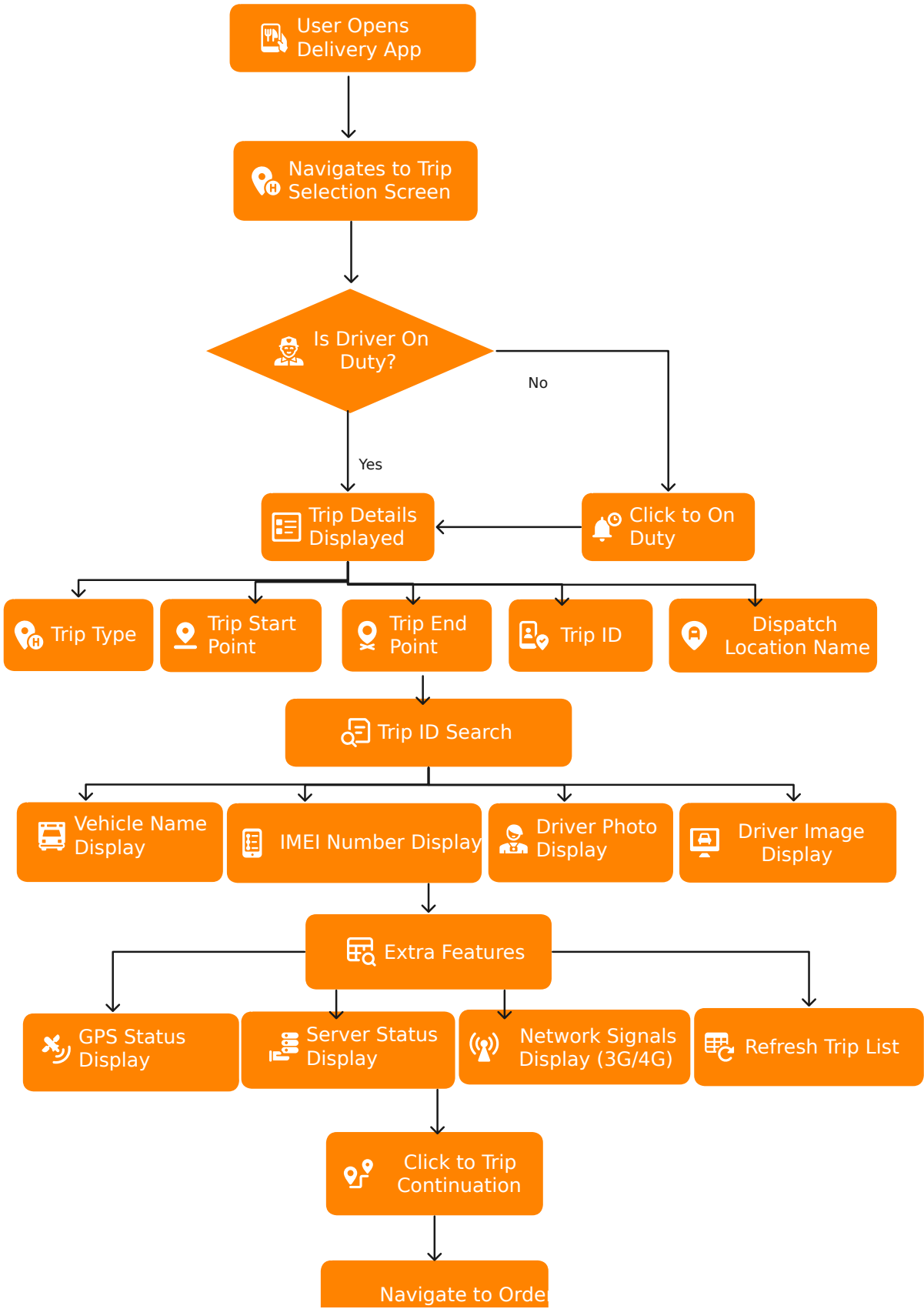
How It Works

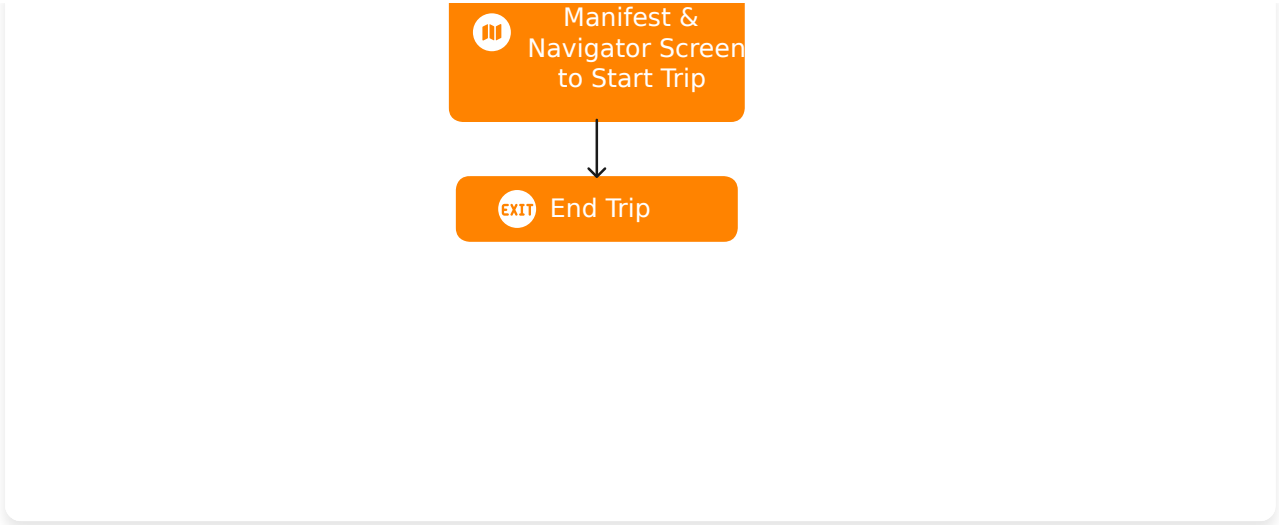
The Trip Selection feature is your central hub for managing your deliveries. Here's a simplified breakdown of how it works:

1. **App Startup:** When you open the Delivery App and log in, the system verifies and displays the **IMEI number**.
2. **Vehicle Assignment:** The app displays a vehicle list; tapping on a vehicle shows associated active and assigned trips.
3. **"On Duty" Status:** Set your duty status to "On Duty" to activate trip selection.
4. **Trip List:** The Trip Selection screen displays a list of your assigned trips. This list includes:
 - Trip ID
 - Trip Type
 - Start and End Point Addresses
 - Trip Status
 - Assigned Schedule for the selected vehicle
5. **Trip Details:** Tap on a trip to view more details, including navigation routes to the pickup and drop-off locations.

Here's a visual representation of the process:

Delivery App Trip Selection Flowchart





The diagram shows the flow for Trip Selection. It starts with the driver logging in and then being able to see the vehicle list. After tapping on a vehicle, the assigned trips are displayed, allowing the driver to start the trip after setting the duty status to "On Duty."

Getting Started

Follow these steps to start using the Trip Selection feature:

- 1. **Open the Delivery App:** Launch the Delivery App on your device.
- 2. **Log In:** Enter your username and password to log in. The **IMEI number** of your device will be displayed on successful login.
- 3. **Select Vehicle:** On the Vehicle List screen, **click on the assigned vehicle.**
- 4. **Set Duty Status:** Change your Duty Status to **"On Duty."**
- 5. **View Trip List:** The Trip Selection screen will display your assigned trips.

Key Features You'll Use

- **Trip List:** A comprehensive list of your assigned trips, showing key details like Trip ID, origin, destination and status. (See Screenshot 2)
- **Trip Details View:** Tapping on a trip will open a detailed view, showing you navigation routes to pickup and drop-off points.(See Screenshot 1)
- **Search & Filter:** Use the search or filter options to quickly find specific trips based on Trip ID, status, or destination. This allows you to refine the list of trips.

- **Status Indicators:** Clear icons indicate GPS and Server connection status. (See Screenshot 3 & 4)

Common Scenarios

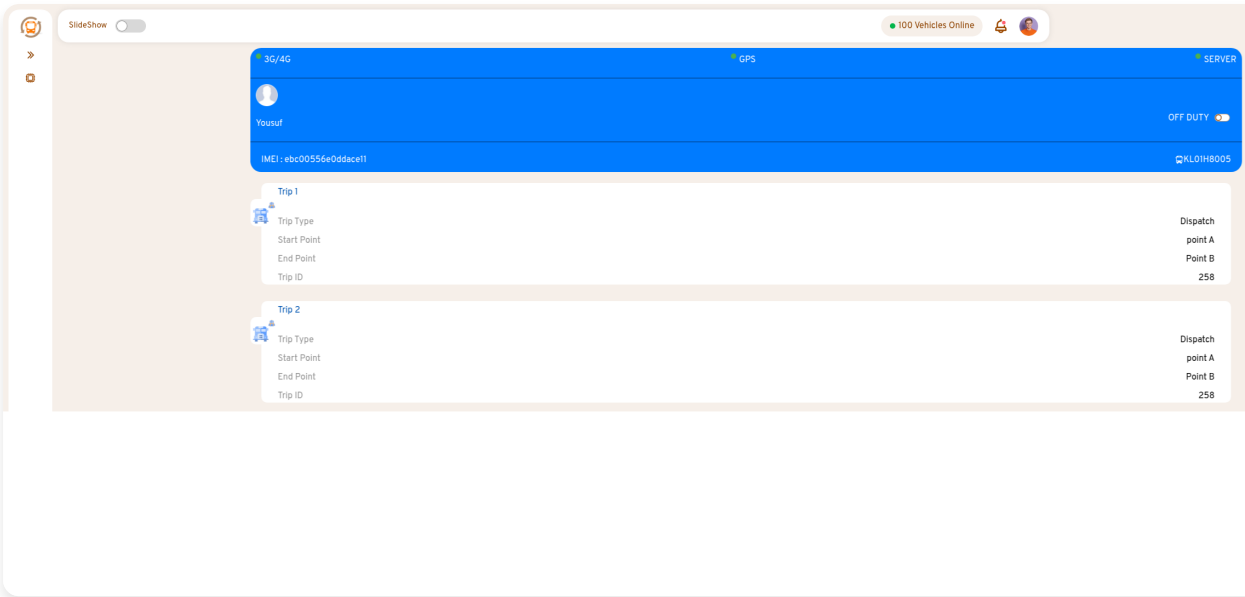
- **Starting Your Day:** Log in, select your vehicle, and set your status to "On Duty" to see your list of deliveries.
- **Finding a Specific Trip:** Use the search feature to quickly locate a trip by its Trip ID.
- **Navigating to a Pickup:** Select a trip and use the displayed navigation routes to reach the merchant location.
- **Troubleshooting GPS Issues:** If the GPS icon is flashing red and white, check your device settings to ensure GPS is enabled.
- **De-Assigning Your Vehicle:** After completing your deliveries, navigate to the Menu section and select the "De-Assign" button.

What to Expect

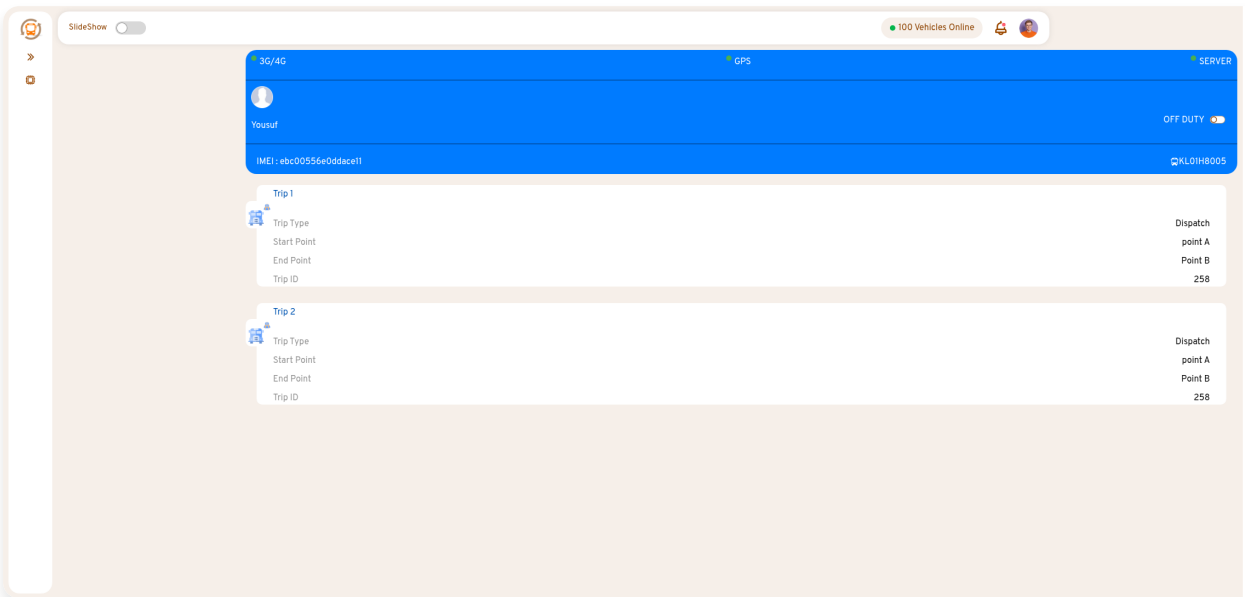
- **Clear Information:** The Trip Selection screen provides all essential details needed to complete your deliveries.
- **Real-Time Updates:** New trip assignments and changes are updated in real-time when connected to the internet. You can refresh the page or log out and log back in to synchronize the latest trip information.
- **Easy Navigation:** Seamless integration with navigation tools to guide you through your route.
- **Connectivity Alerts:** The app alerts you to any GPS or server connection issues, so you can resolve them promptly.
- **Manual Trip Acceptance:** While "On Duty," you can manually select and accept trips.

5. Visual Elements & Supporting Information

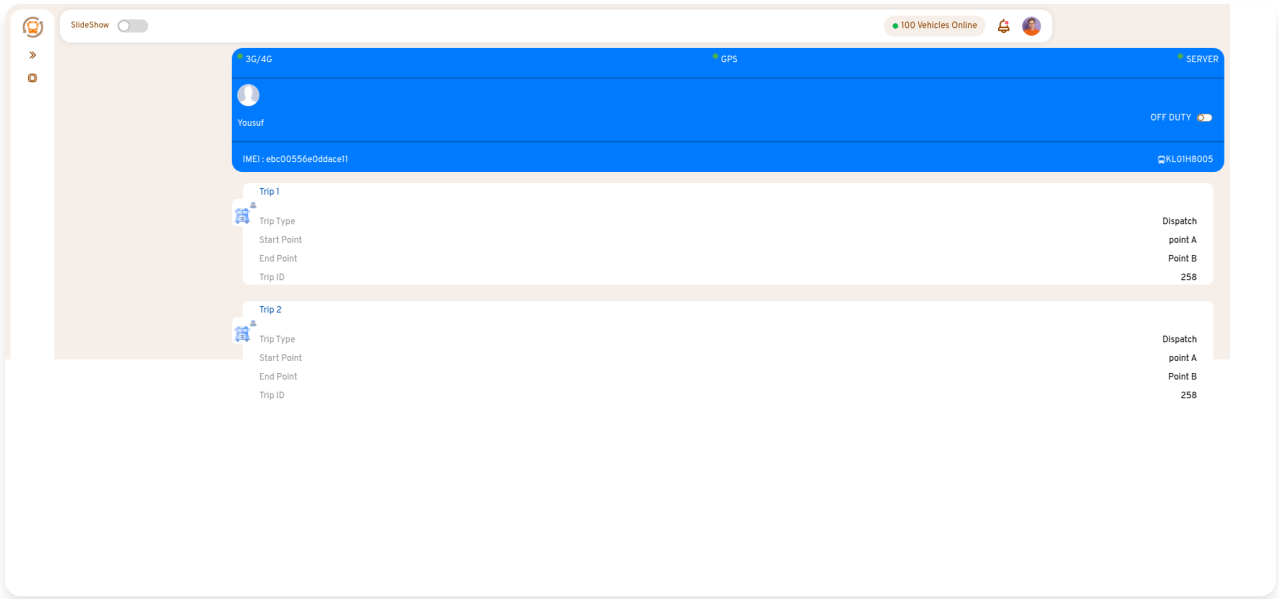
Here are some screenshots to help you visualize the Trip Selection feature:



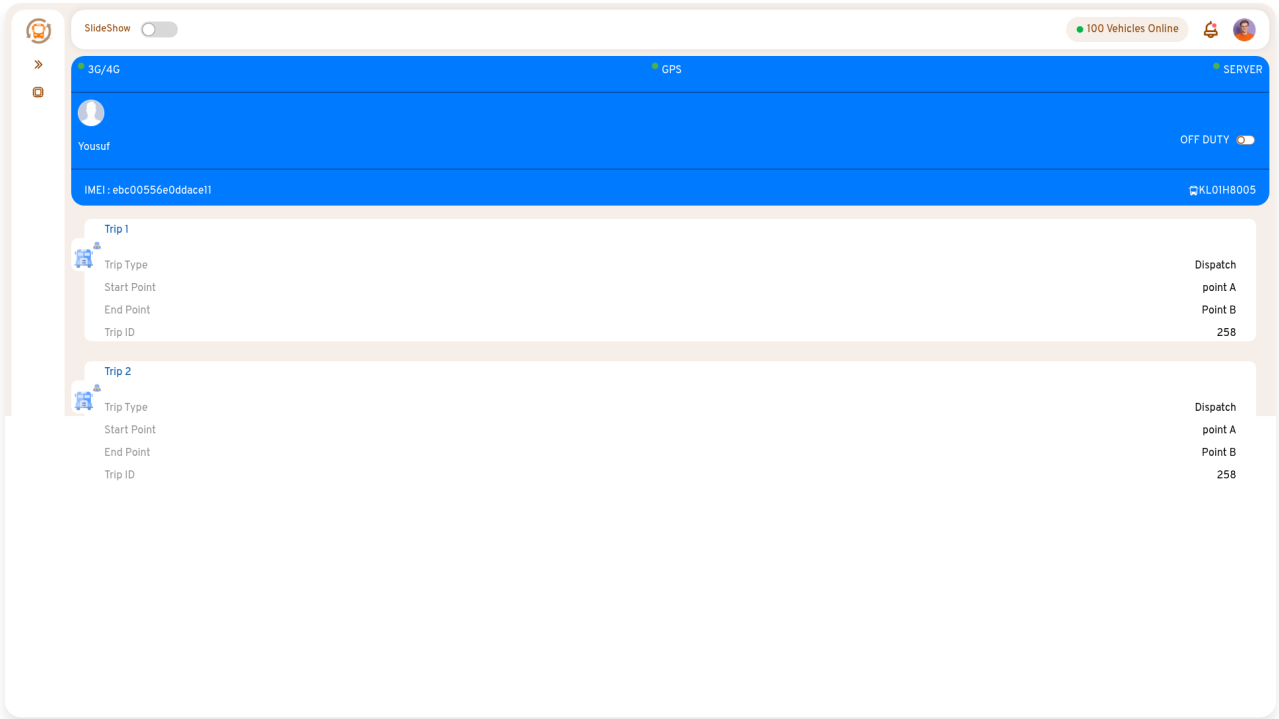
This screenshot shows the detailed view of a selected trip, including all the information you need to complete the delivery.



This screenshot shows how you can use the search feature to quickly find a specific trip.



This screenshot shows how the GPS signal is displayed.



This screenshot shows how the server status is displayed.

6. Summary & Benefits

By using the Trip Selection feature in the Delivery App, you can:

- **Stay Organized:** Keep track of all your assigned trips in one place.
- **Increase Efficiency:** Plan your routes more effectively and reduce time wasted on confusion.
- **Minimize Errors:** Ensure you're always working on the correct delivery.
- **Improve Customer Satisfaction:** Deliver on time and provide a seamless experience.

The Trip Selection feature is designed to make your job easier and more efficient, leading to a better experience for you and your customers. Embrace this tool, and watch your delivery performance soar!