# Take Control of Your System: A User Guide to General Settings

# 1. Executive Summary

This guide helps you understand and use the **General Settings** within the Vehicle Tracking System. By using these settings, you can customize the system to match your specific needs. This includes setting your preferred language, date format, workweek schedule, and automation options. Ultimately, this gives you greater control and ensures the system works efficiently for you and your team.

# 2. Title & Purpose

Title: Mastering General Settings for a Customized Experience

**Purpose:** This guide will teach you how to configure the basic preferences of the Vehicle Tracking System so that it works the way you need it to.

Why this matters to you: Customizing these settings will save you time, reduce confusion, and ensure data is displayed and processed correctly, improving your overall workflow.

### 3. Introduction

Are you tired of systems that don't quite fit your needs? The **General Settings** area addresses this problem by allowing you to personalize the Vehicle Tracking System. This guide walks you through each setting, explaining what it does and how to use it.

**In simple terms:** General Settings is like the control panel for your system. You can adjust the language, date format, and even set up automation features to streamline your workflow.

### **Key Terms:**

- Automation Settings: Features that automatically perform tasks, saving you time and effort.
- Weekend Days: Defining which days are considered the weekend, impacting scheduling and reporting.
- **Week Start Day:** Choosing which day your week begins for calendar and planning purposes.

# 4. Main Content (User-Focused Sections):

#### What This Means for You

- **Customization:** Tailor the system to your language, region, and work schedule.
- **Efficiency:** Automate tasks to save time and reduce manual effort.
- Accuracy: Ensure data is displayed and processed correctly based on your settings.
- **Control:** Manage system-wide options to improve the user experience for everyone.

#### **How It Works**

The General Settings section is designed to be straightforward. The system lets you modify basic preferences such as date format, language and work schedules. You can also enable optional settings such as automated data collection. Each setting is designed to give you control over how the system interacts with your operational needs.

### **Getting Started**

- Navigate to Master Settings: From the main dashboard, click on "Master Settings".
- Select General Settings: Find and click on "General Settings" from the list of options.
- 3. **Review Available Settings:** The General Settings screen will display various options like "Weekend Days," "Week Start Day," "Automation Settings," and "Help Settings."

- 4. **Modify Settings:** Click or toggle the desired options to change them. For example, to set the weekend days, enable or disable the specific days in the "Weekend Days" section.
- 5. **Submit Changes:** Once you have configured all the settings, click the "Submit" button to save your changes.

### **Key Features You'll Use**

- **Weekend Days:** Easily set which days are your weekend to align with your organization's schedule.
  - To set the weekend days: Enable or disable the days you want to be considered weekend days.
  - You can enable multiple days to reflect your organization's needs.
- **Week Start Day:** Choose the day your week begins for scheduling and planning purposes.
  - **To set the week start day:** Find the "Week Start Day" feature and select your preferred day from the available options.
  - This field is mandatory to ensure accurate scheduling.
- Automation Data Collection: Enable or disable automatic data collection.
  - To enable Automation Data Collection: Toggle the switch in the Automation Settings section.
  - You can disable it later if needed.
- Automation Data Optimize: Improve data processing efficiency.
  - To enable Automation Data Optimize: Toggle the switch in the Automation Settings section.
  - While not mandatory, it's **recommended** for better performance.
- Automation Data Update: Optimize the data update process.
  - To enable Automation Data Update: Toggle the switch in the Automation Settings section.

- Enabling this feature improves system efficiency.
- Help Settings: Access step-by-step guidance and tooltips.
  - **To enable the Help feature:** Toggle the switch in the Help Settings section.
  - This assists new users in understanding and navigating the app.
- Chatbot Settings: Enable a chatbot to help users
  - **To enable the Chatbot feature:** Toggle the switch in the Chatbot Settings section.
  - This allows users to access chatbot services for immediate support.
- Date Format: Select your preferred date format (e.g., "dd-mm-yyyy").
- **Time Format:** Switch between 12-hour and 24-hour formats.
- **Records Per Page:** Choose the number of records to display per page (5, 10, 15, or 20).

#### **Common Scenarios**

- **Setting up a new account:** Configure General Settings to match your region's date and time formats.
- **Customizing work schedules:** Define weekend days and the week start day to align with your company's calendar.
- **Improving data processing:** Enable Automation Data Optimize for efficient data management.
- **Helping new users:** Turn on the Help feature to provide guidance and support.
- Troubleshooting: adjust the acceleration threshold or idle duration based on vehicle behavior

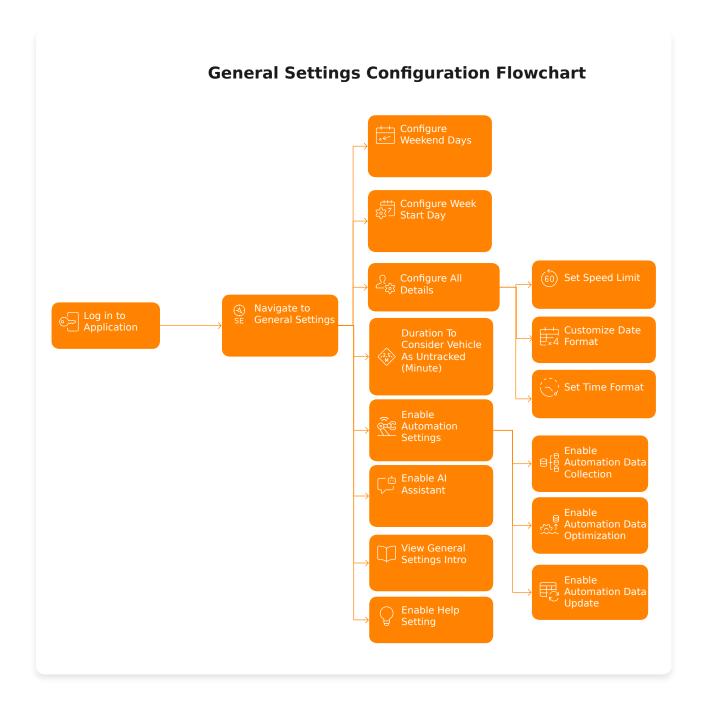
### What to Expect

After configuring General Settings, you'll notice:

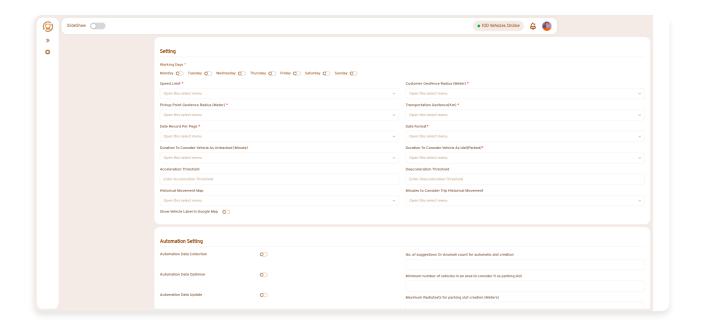
- The system uses your preferred date and time formats.
- Schedules and reports align with your defined workweek.

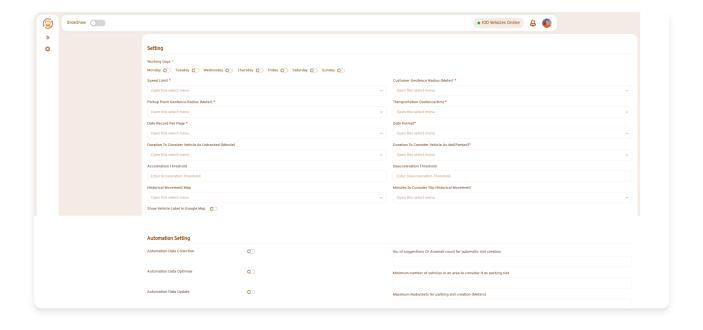
- Automated tasks run in the background, saving you time.
- New users find the system easier to understand with the Help feature enabled.
- Alerts trigger if vehicle acceleration exceeds limits.
- Vehicles are accurately marked as idle based on your settings.

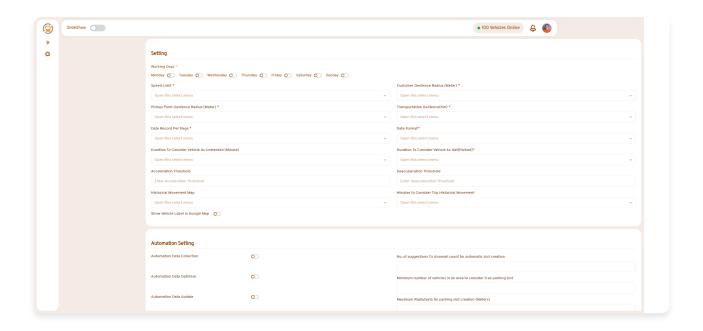
# 5. Visual Elements & Supporting Information

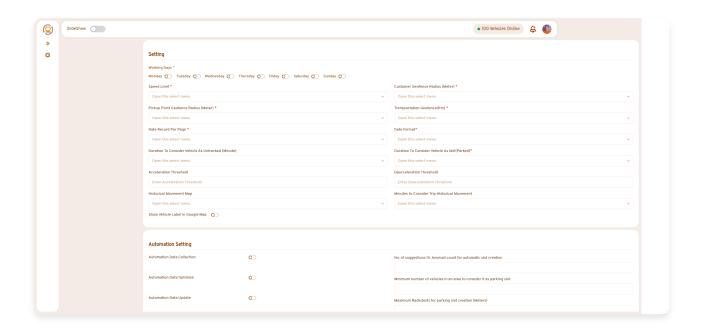


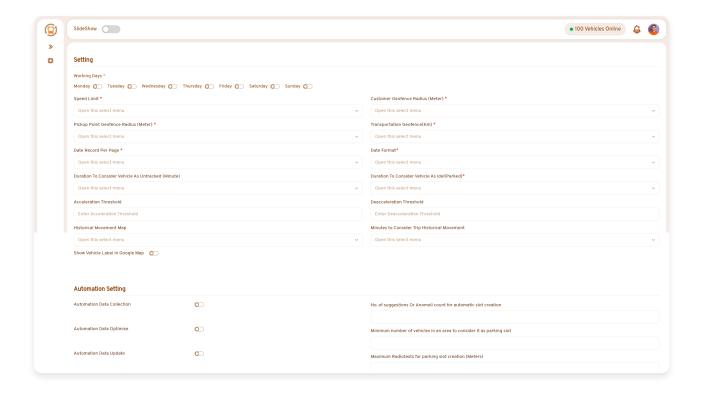
The flowchart illustrates the simplified process of accessing and configuring the General Settings. It shows a direct path from opening the application, navigating to Master Settings, selecting General Settings, and then configuring and saving your preferences. This highlights the ease with which users can access and modify these settings.











These screenshots show the visual elements you will see as you navigate the system. You can easily recognize and modify them as they have a simple design.

# 6. Summary & Benefits

By mastering General Settings, you gain a significant advantage in customizing the Vehicle Tracking System to your specific needs. You can tailor the system to match your language, region, and work schedule, ultimately saving time and improving accuracy. By adjusting settings like weekend days, week start day, and automation options, you optimize the system for your team's workflow, ensuring everyone benefits from a more efficient and user-friendly experience.